														Hostess Name / Phone
														Set date For Show
														Gave Hostess Packet
														Called one month before show
														Invites Mailed out or given to the hostess
														Hostess Letter Sent
														2 Week Call
														1 week call
														Final Call 24-48 Hrs before show
														Business op given
														Show Held
														Show ordered / Date Ordered
														Thank you note sent to Hostess
														Jewelry received on Date
														Call to make sure everything was ok